

Elim Leaders' Summit 2025 - Terms & Conditions

Terms of Booking

"ELS2025" – Elim Leaders' Summit 2025.

"EFGA" – Elim Foursquare Gospel Alliance.

"EPC" – EPC Services Ltd.

"The Exhibitor" – any company or person ordering display space at the event.

"The Stand" – A space to exhibit at ELS2025.

1. Stand Application/Allocation

The Exhibitor must apply for a stand, by completing and submitting a signed booking form via Cognito forms. Stands are assigned subject to availability. EPC reserves the right at any time to re-arrange the stand layout or allocation and compensation will not be given.

2. Payment

A deposit of £100 is payable within 14 days of the Elim Leadership Summit 2025 sending an email accepting The Exhibitor's application. The remaining balance payment should be made 28 days prior to Elim Leaders' Summit 2025. If full and final payment is not received EPC is entitled to decline the application to exhibit and retain the £100 deposit. Please note all prices are excluding VAT.

3. Exhibitor Cancellation

In the event of the Exhibitor giving written notice to EPC at els@elim.org.uk of their intention to cancel or reduce their stand size or should they fail to occupy the space prior to the opening of Elim Leaders' Summit, EPC will have absolute discretion to deal with the display space as it thinks fit. In such instances, exhibitors shall be liable for the following cancellation charges plus VAT:

Cancellations received on or before 14 days before the event – 50% of the amount due is payable.

Cancellations received on or after 13 days before the event the full fee will be due (or forfeit).

4. Change of Date or Venue/Event Cancellation

EPC reserve the right at any time to change the date and/or venue of Elim Leaders' Summit 2025 or to cancel it altogether if they deem it necessary due to events such as fire, acts of God, acts of war or violence, political unrest, labour disputes, pandemic or any other cause beyond EPC's control. In such cases, the Exhibitor waives any and all claims he might have against EPC for refunds, damages or expenses. In the unfortunate circumstance that the event is cancelled by EPC for commercial reasons such as lack of support then all sums paid by the Exhibitor for the stand will be refunded. The Exhibitor agrees that under these circumstances they will have no further claims against EPC.

5. Set-up of Exhibits

Exhibitors will be responsible for delivery, erection, staffing, dismantling and removal of their stand and any material associated with it. High-Viz jackets must be worn at all times by all Exhibitors during the build and break down of their stand. The safety of this area is the responsibility of the group concerned. **All stands must be in place by 6.00pm Monday 12th May 2025.**

6. Opening times

Stands must be manned during all breaks.

7. Removal of Exhibits

No exhibit can be dismantled, packed away or removed **before 2.30pm on Thursday 15th May 2025**. The Exhibitor must ensure that all equipment and materials are removed from the premises by 6.00pm on Thursday 15th May 2025. Failure to do so may render them liable for costs incurred in storing and handling the equipment and materials together with additional site rental costs imposed by the venue and/or their contractors.

8. Electrical Equipment

Any electrical equipment or appliances which the Exhibitor proposes to use requires a current Portable Appliance Test (P.A.T.) certificate. Please ensure that you can show us the certificate on request.

A 13amp socket will be provided on request via the application form at a cost of £150 each. Each 13amp socket can run a maximum of two plugs. (See booking form for costs).

9. Fittings

All stands, fittings, and materials which the Exhibitor proposes to use for the Event must be fire-retardant in accordance with the appropriate legislation. Please bring any relevant certificates with you.

You will be responsible for providing all tables, cloths, backdrops, or display boards for your stand. All fittings should be of a high-quality professional standard.

The Exhibitor may not display promotional material and merchandise on the walls in their allocated area.

All articles, goods, advertisements, signs and any other materials exhibited must comply with the law and be free from offensive or defamatory images, words or statements. They must not infringe any copyright, trademark, design, patent or other intellectual property right and must confirm with any statutory provisions or regulations relating thereto.

EPC reserve the right to ask exhibitors to remove anything from their stand which is not appropriately certified or which it deems unsuitable in its absolute discretion. Exhibitors will indemnify EPC against all actions, costs, claims and demands in respect of any breach of the provisions of this clause. Exhibitors will immediately remove any item from their stand if requested to do so by a member of the Elim Leaders' Summit 2025 team.

10. Restrictions

Unless EPC has granted prior permission in writing no exhibitor shall make or arrange any:

- announcements with a microphone
- activities outside their exhibition space
- publicized special appearances

The Exhibitor must ensure that any sound coming from their stand is kept to a volume that does not cause any annoyance to other exhibitors. In case of any dispute, EPC's decision is final.

No part or whole of any site may be sublet by the Exhibitor without the prior written permission of EPC.

CLC have general rights of sales of books and DVDs during the event, and these should not be sold or given away from your stand.

No combustible materials, such as candles, should be used or sold.

11. Security & Insurance

The exhibition space is located in an open area with public access throughout the day. EPC or EFGA does not accept any responsibility for the security of your stand, equipment or stock.

The Exhibitor is required to hold their own Public Liability insurance, with an Indemnity limit of at least £5,000,000 per claim and such insurance policy must include an 'Indemnity to Principals Clause' including subrogation rights.

12. Accommodation

You will be responsible for booking and payment of your accommodation for the duration of Elim Leaders' Summit 2025.

13. Disputes or Breach of Terms and Conditions

In matters of dispute, the authority and decisions of the Elim National Leadership Team, or their representatives, is final and binding.

If the Exhibitor/Sponsor is in breach of any of the Terms and Conditions contained herein, EPC reserves the right, without notice to the Exhibitor to offer the stand/sponsorship to another company or use it in any manner it deems fit. This shall not be construed as affecting the responsibility of the Exhibitor to pay the full amount specified by the contract. Any dispute or enforcement shall be settled under English Law.