



Chaplain

Department:	Regents Theological College
Reports to:	Director of Spiritual Formation
Place of Work:	Elim International Centre
Working hours:	8 hrs per week (2 positions)
Salary band:	
GOR:	Yes
Status:	VACANT

INTRODUCTION

Regents Theological College is the National Training Centre of the Elim Pentecostal Church and one of the leading Pentecostal Bible Colleges in Europe. It provides a range of theology courses at undergraduate and postgraduate levels validated by the University of Chester.

Situated in 35 acres of stunning countryside in an area of outstanding natural beauty on the slopes of the Malvern Hills, the College has around 200 registered students, about half of whom live on campus. Graduating students move into a variety of careers including Christian ministry, teaching, social work, business and the arts.

THE ROLE

This part-time, student-facing role providing chaplaincy support to students on and off campus. Working as part of a team with the Director of Spiritual Formation to ensure undergraduate and postgraduate students have access to high quality pastoral care to support their well-being whilst studying at Regents.

Whilst there may be some limited flexibility for aspects of the role to be carried out remotely on occasions, the expectation is that successful candidates will be based onsite in Malvern for this role.

This Pastoral and Spiritual Care role involves:

- Encouraging campus, context and postgraduate students to engage with College life including devotions, community and learning activities.
- Recognising the diverse needs of students and signposting appropriately to support available within Regents but also beyond Regents, including local health and well-being services and online resources.
- Being pastorally available to students working 2 or 3 sessions a week as agreed with line manager.
- Working collaboratively with Student Services and the academic team to ensure students have the support to enable them to meet their potential.
- Creating a purposeful, positive and supportive environment, sensitive to equal opportunity, individual needs and health and safety issues.

- Responding to the student voice and feedback from colleagues by adapting approaches to chaplaincy and developing the chaplaincy service.
- Offering confidential 1-2-1 pastoral support for students experiencing difficult personal situations and referring to them other services e.g. the College counselling service or signposting to other College or community services as appropriate.
- Encouraging spiritual formation of students who come from various spiritual backgrounds.
- Working with the team to support students in accessing vocational guidance.
- Working with the team to ensure relevant well-being information is available online and at information points, including providing well-being training and interventions.
- In the event of a specific pastoral crisis e.g. bereavement or sudden illness, working with the College team to coordinate the appropriate pastoral response for the College community and individuals impacted and working with external agencies as appropriate.
- Maintaining records of meetings and interventions, ensuring that they are accessible and stored confidentially in accordance with GDPR.
- Supporting the pastoral needs of context and postgraduate students who are off site with appropriate contact, correspondence and interaction.
- Following the latest safeguarding advice/training in supporting the safeguarding process of students alongside the dedicated EIC department. Ensuring that incidents are reported within Regents and to the EIC Safeguarding.
- Occasional support and participation in College devotions and tutor groups as requested.
- Engaging in continuous professional development to ensure developing Chaplaincy skills.

Safeguarding at Regents

Regents and Elim recognise their statutory and moral duty to ensure that all employees and volunteers safeguard and promote the well-being of all students, but particularly young people and vulnerable adults.

Regents and Elim have clear policies and procedures with which the Chaplain is expected to comply and those set out within Regents and Elim's Safeguarding Policies and Procedures.

It is the responsibility of everyone at Regents to protect others, particularly young people and vulnerable adults. Procedures are in place to minimise risk and ensure appropriate action is taken where any abuse is suspected.

Chaplains have responsibility for familiarising themselves with Regents and Elim's Safeguarding Policies and with Ministerial Codes of Conduct. Policies are readily available.

Conduct

To be familiar with the Elim Ministerial Code of Conduct and ensure that you practice and model good conduct to our students and co-workers. Take responsibility for promoting good standards of behaviour and conduct in colleagues as well as students.

THE PERSON

You will be a well organised and person-centred individual, who takes responsibility for their actions and is able to communicate with people of all ages and work as part of a team. You should be resilient and calm and able to help others in a crisis. You are committed to continual learning and are a self-starter who is enthusiastic to motivate others. You should be self-aware willing to receive peer supervision and support.

Due to the nature of this role, individuals who are currently registered as undergraduate or postgraduate students at Regents are not eligible to apply. There are other opportunities for students to support their peers formally and informally which can be discussed with the Director of Spiritual Formation.

Essentials

- A satisfactory DBS disclosure.
- Experience of being a student and understanding of the demands of study.
- Able to relate your faith to everyday life and help others to do so.
- An understanding of Safeguarding and its importance in Church and College environments.
- Significant listening, pastoral care and mentoring experience.
- Evidence of pastoral care training and theological study.
- Good time management and organisation skills.
- Able to self-motivate, work independently and flexibly.
- Able to work positively as part of the well-being team, but also with the wider College team.
- Able to maintain appropriate professional boundaries, self-reflect and develop practice, seeking support as required.

Desirables

- Experienced Minister or Chaplain.
- Mental Health First Aid Qualification, Spiritual First Aid or similar training.
- Elim Minister with experience of spiritual formation in a Pentecostal context.
- Pastoral Care, Listening, Coaching or Mentoring Qualification.
- Previous experience working in an education or training environment.

Applicants must be willing to undergo pre-employment checks. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check. The college is an equal opportunities employer.

An Occupational Requirement exists for the post-holder to be a Christian who assents to the Elim basis of faith in accordance with the Equality Act 2010.

FURTHER DETAILS

Successful candidates who will be invited for an interview will receive more information on who we are as a movement and what we do. If you would like to receive this

information prior to this, please contact the HR department at alison.dunsmore@elim.org.uk to request a copy of the information.

Alternatively, the information is also online on the following websites.

- Elim Movement: <https://elim.org.uk>
- Elim Conference Centre: <https://elimconferencecentre.co.uk>
- Regents Theological College: <https://regents-tc.ac.uk>

CONTACT

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Attachments to include for shortlisted candidates:

Elim Professional Ministerial Guidelines